



SANTA CLARA COUNTY SPECIAL DISTRICTS ASSOCIATION

5770 Almaden Expressway • San Jose, California 95118 • (408) 265-2600

Meeting Agenda

Santa Clara County Special Districts Association
Monday, December 5, 2022
12:00 p.m. - 1:30 p.m.

Join Zoom Meeting:

<https://valleywater.zoom.us/j/9747509355>

Meeting ID: 974 750 9355

Join by Phone:

1 (669) 900-9128, 9747509355#

1. **Call to Order**

Welcome and Introductions

2. **Public Comment**

Opportunity for members of the public to make comments (3 minutes/speaker)

3. **Presentation on Special District Concerns on EPA's Proposed Rule Designating PFAS Under Comprehensive Environmental Response, Compensation and Liability Act (CERCLA) and Federal Updates Pertaining to Special Districts**

Cole Arreola-Karr, Federal Advocacy Director, National Special Districts Coalition

4. **State Legislative Office Updates**

Opportunity to hear updates and ask questions of attending legislative staff

5. **Business**

- a. Discussion and Approval of September 12, 2022 Meeting Minutes (Pages 3-5)
- b. Discussion and Approval of Financial Report (Page 6)
- c. Discussion and Consideration of 2023 Meeting Schedule (Page 7)
- d. Discussion and Consideration of 2023 Budget (Pages 8-10)
- e. Discussion and Consideration of 2023 Membership Dues (Pages 8-10)

6. **Partner Agency Reports**

- a. Local Agency Formation Commission of Santa Clara County (LAFCO)
 - Neelima Palacherla, Executive Officer
 - Yoriko Kishimoto, Special District Representative on LAFCO
- b. California Special Districts Association (CSDA)
 - Colleen Haley, Public Affairs Field Coordinator, CSDA

Officers: Stephanie Moreno, President • Sue Fitzpatrick, Vice President • Tony Estremera, Treasurer

Members: Cupertino Sanitary District • El Camino Healthcare District • Guadalupe Coyote Resource Conservation District • Loma Prieta Resource Conservation District • Los Altos Hills County Fire District • Midpeninsula Regional Open Space District • Purissima Hills Water District • Rancho Rinconada Recreation & Park District • San Martin County Water District • Santa Clara County Central Fire Protection District • Santa Clara County Roads & Airports • Santa Clara Valley Open Space Authority • Santa Clara Valley Transportation Authority • Santa Clara Valley Water District • Saratoga Cemetery District • Saratoga Fire Protection District • South Santa Clara County Fire District • South Santa Clara Valley Memorial District • West Bay Sanitary District • West Valley Sanitation District of Santa Clara County



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7. Santa Clara County Special District Association Member Reports

8. Review of Action Items and Adjournment

- a. Action Item Review
- b. Adjourn

The next meeting is scheduled for March 6, 2023.

Officers: Stephanie Moreno, President • Sue Fitzpatrick, Vice President • Tony Estremera, Treasurer

Members: Cupertino Sanitary District • El Camino Healthcare District • Guadalupe Coyote Resource Conservation District • Loma Prieta Resource Conservation District • Los Altos Hills County Fire District • Midpeninsula Regional Open Space District • Purissima Hills Water District • Rancho Rinconada Recreation & Park District • San Martin County Water District • Santa Clara County Central Fire Protection District • Santa Clara County Roads & Airports • Santa Clara Valley Open Space Authority • Santa Clara Valley Transportation Authority • Santa Clara Valley Water District • Saratoga Cemetery District • Saratoga Fire Protection District • South Santa Clara County Fire District • South Santa Clara Valley Memorial District • West Bay Sanitary District • West Valley Sanitation District of Santa Clara County



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Meeting Minutes

Santa Clara County Special Districts Association
Monday, September 12, 2022
12:00 p.m. -1:30 p.m.

1. Call to Order

SCCSDA Board President Stephanie Moreno called the meeting to order at 12:03 p.m.

Members:

Stephanie Moreno, Executive Director, Guadalupe-Coyote Resource Conservation District (SCCSDA President)
Sue Fitzpatrick, Trustee, Saratoga Cemetery District (Vice President)
Tony Estremera, Director, Valley Water Board of Directors (SCCSDA Treasurer)
Steve Wesolowski, Director, Rancho Rinconada Recreation and Park District
Helen Chapman, Director, Santa Clara Valley Open Space District
Bill Bosworth, Director, Cupertino Sanitary District
Pete Siemens, Director, Midpeninsula Regional Open Space District
Jo Anne "J" Logan, General Manager, Los Altos Hills County Fire District
Aaron Quigley, Senior Policy Analyst for Santa Clara Valley Transportation Authority (VTA)
Jonathan Cowan, Director of Government & Community Relations, El Camino Healthcare District
Dwight Good, Assistant Chief - Cooperative Fire Protection (CalFire), South Santa Clara County Fire Protection District
Christine West, Executive Director, South Santa Clara Valley Memorial District

Presenter(s):

Bharat Singh, Principal Planner, County of Santa Clara Department of Planning and Development

Attendees (Non-Voting):

Anurag Pal, District Director, Office of Assemblymember Alex Lee
Neelima Palacherla, Executive Officer, Local Agency Formation Commission of Santa Clara County
Yoriko Kishimoto, Director, Midpeninsula Regional Open Space District
Ryan Clausnitzer, President, California Special Districts Association
Colleen Haley, Public Affairs Field Coordinator, California Special Districts Association
Eugenia Rendler, Planning & Grants Manager, Los Altos Hills County Fire District
Rocelia G. Kmak, Principal Civil Engineer - Infrastructure Development Division, Santa Clara County Department of Roads and Airports

SCCSDA Support Staff:

Marta Lugo, Assistant Officer for External Affairs, Valley Water
Genevieve Yip, Office of Government Relations, Valley Water
Nadia Webster, Office of Government Relations, Valley Water
Kathy Nguyen, Office of Government Relations, Valley Water

2. Public Comment

None.



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3. Guest Presentation on 2023-2031 Regional Housing Needs Allocation (RHNA) and Potential Impacts to Special Districts

Bharat Singh, Principal Planner for the County of Santa Clara Department of Planning and Development, gave a presentation on the 2023-2031 RHNA and the County of Santa Clara's Housing Element strategies. Mr. Singh reported that the County of Santa Clara is in the 6th RHNA Cycle (2022-2030) and that ABAG has issued an allocation of 3,125 units, which is a 1,128% increase from the last cycle. Following his presentation, Mr. Singh responded to questions and encouraged the group to stay up-to-date on the Housing Element on the County of Santa Clara's designated Housing Element page.

4. State Legislative Office Updates

Anurag Pal, District Director for the Office of Assemblymember Alex Lee, reported that Assemblymember Lee's office is accepting new legislation proposals to bring forward next year and that members can submit their ideas for consideration to him directly or via CSDA Public Affairs Field Coordinator Colleen Haley.

5. Business

a. Discussion and Approval of June 6, 2022 Meeting Minutes

It was moved by Director Wesolowski, seconded by Director Chapman, and unanimously carried, that the Board approve the June 6, 2022 meeting minutes.

b. Discussion and Approval of Financial Report

It was moved by Director Wesolowski, seconded by Director Bosworth, and unanimously carried, that the Board approve the quarterly financial report ending on August 31, 2022.

6. Partner Agency Reports

a. Local Agency Formation Commission of Santa Clara County (LAFCO)

Yoriko Kishimoto, Special District Representative on LAFCO, reported that LAFCO has resumed the Countywide Fire Service Review with a new consultant (AP Triton Consulting) in June 2022. The service review of fire service and emergency medical service (EMS) provision in Santa Clara County will be completed under a revised timeline, and it is anticipated that the draft report will be released for public review and comment in January 2023.

b. California Special Districts Association (CSDA)

Colleen Haley, CSDA Public Affairs Field Coordinator, reported on Ballot Initiative 21-0042A1 ("Taxpayer Protection and Government Accountability Act") and that CSDA has joined a coalition of local government leaders in adopting an Oppose position on Ballot Initiative 21-0042A1 and is encouraging all special districts, partners, and community leaders to join the coalition by passing a board resolution. Ms. Haley also reported on CSDA's sponsorship of H.R. 3728 ("Fire Station Construction Grants Act"), which would establish the "Assistance to Firefighters Fire Station Construction Grant" and cover the building, rebuilding, or renovation of fire and emergency medical services facilities and stations.



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7. Santa Clara County Special District Association Member Reports

Director Wesolowski reported that the Rancho Rinconada Recreation and Park District has completed their summer season and moving into their fall season, and that the district is working on grants. Director Chapman thanked President Moreno for securing the guest presenter and commented that Santa Clara Valley Open Space District sent a letter to the County of Santa Clara expressing concern of the use of rural lands near Coyote Valley and a letter on the draft EIR for Ulistac. Director Logan reported that the Los Altos Hills County Fire District's progress for fire mitigation, risk management, and vegetation mitigation and that the District was working in collaboration with County Roads and Airports and neighboring jurisdictions. Director Cowan reported that El Camino Health District completed its annual grant cycle and award announcements have gone out. Director Estremera reported that Valley Water is working diligently to address the impacts of the drought and securing water storage for the future. President Moreno reported that GCRCD has been actively seeking grants. She also asked the Board to consider taking on leadership roles for the upcoming year. Director Kishimoto reported that the Midpeninsula Regional Open Space District celebrated its 50th anniversary of public open space preservation, protection, restoration, access and education, and that the District is continuing to prepare for wildland fires.

8. Review of Action Items and Adjournment

a. Action Item Review

There were no action items from this meeting.

b. Adjourn

The meeting was adjourned at 1:24 p.m. to the next meeting scheduled on December 5, 2022



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Item 5B. Financial Report

Balance as of 9/1/2022	\$6,693.47
Deposits	+\$100.00
Withdrawals	-\$0.00
Balance on hand as of 12/1/2022	\$6,793.47



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Item 5C. 2023 Proposed Meeting Schedule

The SCCSDA Board meets quarterly at 12: 00 p.m. on the first Monday of March, June, September*, and December.

March 6, 2023

June 5, 2023

September 11, 2023

December 4, 2023

**The September meeting is rescheduled due to the observance of Labor Day.*

Item 5D and 5E: 2023 SCCSDA Budget and 2023 Membership Dues
Santa Clara County Special Districts Association Projected 2023 Budget

Starting Date: 1/1/2023

	Beginning	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total
1 Cash on hand (beginning of month)	6,793	6,793	8,777	8,761	7,922	7,906	7,890	7,514	7,498	7,482	7,106	6,390	6,374	
2														
3 CASH RECEIPTS														
4 Dues of \$100 and 20 paid memberships		2,000												2,000
5 TOTAL CASH RECEIPTS		2,000	0	0	0	0	0	0	0	0	0	0	0	2,000
6 Total cash available	6,793	8,793	8,777	8,761	7,922	7,906	7,890	7,514	7,498	7,482	7,106	6,390	6,374	
7														
8 CASH PAID OUT														
9 Lunches for Meetings				360			360			360			360	1,440
10 Go Daddy Domain Name													41	41
11 Constant Contact (annual)				463										463
12 Conference & Event Fees										700				700
13 Mileage and Travel Reimbursement														0
14 Banking Expenses		16	16	16	16	16	16	16	16	16	16	16	16	192
15														0
16 Miscellaneous														0
17 SUBTOTAL		16	16	839	16	16	376	16	16	376	716	16	417	2,836
18														0
19														0
20														0
21														0
22														0
23 TOTAL CASH PAID OUT		16	16	839	16	16	376	16	16	376	716	16	417	2,836
24 Cash on hand (end of month)	6,793	8,777	8,761	7,922	7,906	7,890	7,514	7,498	7,482	7,106	6,390	6,374	5,957	

Item 5D and 5E: 2023 SCCSDA Budget and 2023 Membership Dues (cont'd)

Projected 2023 Budget*

*Projected budget is based on if membership dues were to be raised from \$100 to \$125.

	Beginning	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total
25 Cash on hand (beginning of month)	6,793	6,793	9,277	9,261	8,422	8,406	8,390	8,014	7,998	7,982	7,606	6,890	6,874	
26														
27 CASH RECEIPTS														
28 Dues of \$125 and 20 paid memberships *Projected budget is based on if membership dues are raised to \$125.		2,500												2,500
29 TOTAL CASH RECEIPTS		2,500	0	0	0	0	0	0	0	0	0	0	0	2,500
30 Total cash available	6,793	9,293	9,277	9,261	8,422	8,406	8,390	8,014	7,998	7,982	7,606	6,890	6,874	
31														
32 CASH PAID OUT														
33 Lunches for Meetings				360			360			360			360	1,440
34 Go Daddy Domain Name													41	41
35 Constant Contact (annual)				463										463
36 Conference & Event Fees										700				700
37 Mileage and Travel Reimbursement														0
38 Banking Expenses		16	16	16	16	16	16	16	16	16	16	16	16	192
39														0
40 Miscellaneous														0
41 SUBTOTAL		16	16	839	16	16	376	16	16	376	716	16	417	2,836
42														0
43														0
44														0
45														0
46														0
47 TOTAL CASH PAID OUT		16	16	839	16	16	376	16	16	376	716	16	417	2,836
48 Cash on hand (end of month)	6,793	9,277	9,261	8,422	8,406	8,390	8,014	7,998	7,982	7,606	6,890	6,874	6,457	

Item 5D and 5E: 2023 SCCSDA Budget and 2023 Membership Dues (cont'd)

Projected 2023 Budget*

*Projected budget is based on if membership dues were to be raised from \$100 to \$150.

	Beginning	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Total
49 Cash on hand (beginning of month)	6,793	6,793	9,777	9,761	8,922	8,906	8,890	8,514	8,498	8,482	8,106	7,390	7,374	
50														
51 CASH RECEIPTS														
52 Dues of \$150* and 20 paid memberships *Projected budget is based on if membership dues are raised to \$150.		3,000												3,000
53 TOTAL CASH RECEIPTS		3,000	0	0	0	0	0	0	0	0	0	0	0	3,000
54 Total cash available	6,793	9,793	9,777	9,761	8,922	8,906	8,890	8,514	8,498	8,482	8,106	7,390	7,374	
55														
56 CASH PAID OUT														
57 Lunches for Meetings				360			360			360			360	1,440
58 Go Daddy Domain Name													41	41
59 Constant Contact (annual)				463										463
60 Conference & Event Fees										700				700
61 Mileage and Travel Reimbursement														0
62 Banking Expenses		16	16	16	16	16	16	16	16	16	16	16	16	192
63														0
64 Miscellaneous														0
65 SUBTOTAL		16	16	839	16	16	376	16	16	376	716	16	417	2,836
66														0
67														0
68														0
69														0
70														0
71 TOTAL CASH PAID OUT		16	16	839	16	16	376	16	16	376	716	16	417	2,836
72 Cash on hand (end of month)	6,793	9,777	9,761	8,922	8,906	8,890	8,514	8,498	8,482	8,106	7,390	7,374	6,957	